

	MUNICIPALITY OF RHINELAND	POLICY NO. P-2025-05
	ADOPTED BY: Resolution No. 309/24	Last Updated: January 2024
	DATE: September 24, 2025	Page: 1 of 3
	TITLE: Fees and Charges Policy	Department: Administration

PURPOSE: This policy outlines Council’s requirements for costs related to administration, recreation, cemetery, and other miscellaneous charges. Its goal is to set service rates fairly and cost-effectively, while supporting the approved financial plan and benefiting the Municipality of Rhineland.

RATIONALE: A Fees and Charges Policy promotes fairness, accountability, and transparency. It applies to works and services carried out by the Municipality on private property, both within and outside its boundaries.

DEFINITIONS:

Employee – Any person employed by the Municipality, including the Chief Administrative Officer, designated officers, and all full-time, part-time, contract, or casual employees.

PAYMENT:

Applicants will be invoiced for services or fees at the rates set out in this policy. Payment is due on receipt of the invoice. An interest rate of 1.25% per month will be charged on any outstanding balance after 30 days. Unpaid amounts may be added to property taxes.

LEGAL LIABILITY:

Applicants agree to indemnify the Municipality against any claim, action, or process for damage or injury that may arise during private work. Applicants may be required to sign a waiver before the Municipality undertakes the work.

**MUNICIPALITY OF RHINELAND
FEES AND CHARGES**

1. OFFICE AND ADMINISTRATION SERVICES

a. Duplicate Tax Receipts	\$10.00
b. Photocopying	
i. Black and White (per page)	\$0.10
ii. Coloured (per page)	\$0.25
c. Fax Machine	
i. First 1-4 pages (per page)	\$1.00
ii. 5+ (per page)	\$0.75
d. Property Ownership Maps	
i. 1 map	\$25.00
ii. 2 maps	\$40.00
e. Fee for NSF / returned cheques	\$25.00
f. Tax Certificates	\$40.00
g. Administration labour charges	
i. Clerical administration (per hour)	\$35.00
\$35.00 x 1.5 for OT	

2. CEMETERY SERVICES

a. Plum Coulee and Gretna Cemetery Services	See Cemetery Policy
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3. PUBLIC RENTALS

a. Plum Coulee Hall Rentals (per day)	\$175.00
i. Weddings/Socials or events with alcohol	\$400.00
Plus, damage deposit	\$400.00
b. Plum Coulee Campsite Rentals	
i. Water/Electrical/Sewer (per day)	\$30.00
ii. Weekly rate	\$180.00
iii. Monthly rate	\$600.00
iv. Non-refundable Reservation Fee (per site)	\$10.00
c. Plum Shelter Rentals (Park or Heritage Square) (per day)	\$35.00
d. Plum Coulee Park Rental (i.e., Wedding)	\$100.00
e. Gretna Park Building Rental	\$60.00
\$20 returned if cleaned.	
f. Gretna Highway Sign	
i. Large (per year)	\$250.00
ii. Small (per year)	\$165.00

4. ARENA RENTALS

- a. Plum Coulee Arena Rentals
 - i. Regular rental (per hour) \$115.00
 - ii. Subsidized, WMH, GVC, NPC, PCSA (per hour) \$85.00
(includes ice cleaning in time)
- b. Plum Coulee Arena Signs
 - i. 4x8 (per year) \$200.00
 - 1st-year fee with 3-yr contract \$175.00
- c. Gretna Arena Rentals
 - i. Regular rental (per hour) \$85.00
 - ii. 3-hour rental (per hour) \$65.00
 - iii. Subsidized, AMH, WCM, MCI, Gretna Rec. (per hour) \$75.00
 - iv. Shinny (per head, minimum 10 skaters needed) \$5.00

5. AIRPORT RENTALS

- a. Hangar Fees (per year) \$125.00
- b. Plane Fees (per year) \$450.00

6. PUBLIC WORKS

- a. Electronic Water Meter/Digital Water Meter Cost plus 10%
- b. Frost Plates (per piece) \$11.00
- c. Tail Pieces (per piece) \$11.00
- d. New Culvert /New Couplers Cost +35% (no GST)
- e. Used Culvert Cost +35% / 2 (no GST)

7. NOTES

- a. All charges are subject to applicable taxes.
- b. Any unspecified charges and or determinations of charges are at the discretion of the Chief Administrative Officer, Chief Financial Officer, and/or Public Works Director.
- c. All discount requests and donations of space requests are subject to approval by the Chief Administrative Officer for a value of less than \$175.00. Requests larger than \$175.00 are subject to council approval.